The 17th Annual CFAES Undergraduate Research Forum
Tuesday, March 24, 2020

ABSTRACT SUBMISSION GUIDELINES

1. **Registration deadline for submission is Friday, January 24, 2020 at 5:00pm.**

2. Abstracts should not exceed 300 words.

3. Include the following information in the abstract:
   a) purpose of the study
   b) research method
   c) findings
   d) implications

Adjust content to fit the research and the scholarly style of the field. Posters will be invited for presentation at the Forum based strictly on the assessment of these abstracts.

4. The criteria for evaluating abstracts will include:
   a) clarity of project goals
   b) articulation of research design
   c) procedures
   d) significance of findings

5. Participants submitting a research-in-progress summary should include the following information:
   a) background or introduction on the project goals, objectives, purposes, and/or hypothesis
   b) methods and materials
   c) initial observations, if available

6. Submit the online [abstract submission form](#) no later than **Friday, January 24, 2020 at 5:00pm**.

7. If you do not see a confirmation message after clicking “Submit”, please contact Dr. Pat Whittington ([Whittington.6@osu.edu](mailto:Whittington.6@osu.edu)) or (614) 247-6236.

8. In the case of co-presenters, each person must complete an abstract submission form in full and list all of the co-presenters.

9. Please be sure that all information, including advisor’s room, building, and e-mail are correct before submitting form. Please be sure that all names are spelled correctly and written in full (no abbreviations). Information will be used for the program, so please check for accuracy.